

**North Orange County Regional Occupational Program**  
**CLASSIFIED PERSONNEL**  
**ROP BP 4200**

## **Policy**

### **Classified Personnel**

The Governing Board desires to fill each of its classified positions with highly skilled and qualified persons, consistent with position requirements. The primary role of classified personnel is to provide services that support and enhance the ROP's educational program.

The classified service shall consist of all employees in positions not requiring certification unless the position is specifically exempted from the classified service. Individuals who possess certification qualifications shall not be prohibited from being employed in a classified position.

Each classified staff member shall be held accountable for duties assigned to him or her and shall undergo regular performance evaluations in accordance with ROP administrative regulations.

Policies, rules and regulations related to classified personnel shall be available to all concerned and shall be administered in a fair and equitable fashion.