North Orange County Regional Occupational Program EMPLOYEE GRIEVANCE RESOLUTION ROP BP 4142 BP 4242 BP 4342

Policy

All Personnel

The Governing Board recognizes the need for providing employees with a grievance resolution process. A written procedure for resolving complaints will be maintained by the Superintendent or designee.

All employees shall have the right to file grievances without fear of prejudice, reprisal, or a reduction in status as a result of having filed a grievance.

A grievance is defined as a claim by an employee that there has been a violation, misinterpretation, or misapplication of a specific board policy or administrative regulation.

The Board expects that employees and supervisors will make every effort to resolve employee complaints and disagreements informally before resorting to formal complaint procedures. The decision of the Superintendent or designee shall be final.

Revised: January 16, 2008 Revised: August 22, 2001 Adopted: September 14, 1976