

**North Orange County Regional Occupational Program**  
**COPYRIGHTED MATERIALS**  
**ROP BP 6161**

## **Policy**

### **Instruction**

It is the intention of the governing board to adhere to all provisions of Federal copyright laws, as well as current guidelines and interpretations with respect to these laws.

All employees of the North Orange County Regional Occupational Program will observe the legal restriction of the copyright laws for all printed materials and for all non-print materials, including software programs, videocassettes, and broadcasted programs.

The legal or insurance protection of the district shall not be extended to employees who violate copyright laws.

Procedures for the implementation of this policy will be developed and provided to all staff members. Inservice will be given to the staff on an as needed basis to insure the compliance with applicable laws.

Revised: June 14, 1988  
Adopted: March 10, 1987